

## **SHREE SURGOVIND TRADELINK LIMITED**

Regd. Office: Office No.501, Neel Kamal Complex, Nr. Havmore Ice Cream Parlour, Navrangpura, Ahmedabad-380009

### **NOTICE TO MEMBERS**

NOTICE is hereby given that the Twenty-Third Annual General Meeting (AGM) of the Company will be held at 2.30 p.m on Tuesday, 24<sup>th</sup> July, 2018 at HYATT REGENCY, 17A, Ashram Road, Usmanpura, Ahmedabad - 380014 to transact the business as contained in the notice.

The Notice of AGM, Annual Report and Attendance slip has been sent in electronic mode to members whose e-mail Id's are registered with the Company or the RTA. Physical copy of the Notice, Annual Report and Attendance slip have been send to all shareholders at their registered address in the permitted mode. The process of sending notices was completed by 29<sup>th</sup> June, 2018.

It is further notified that pursuant to Section 91 of Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from 18<sup>th</sup> July, 2018 to 24<sup>th</sup> July, 2018 (both days inclusive) for the purpose of AGM. The detailed annual report is available at the website of the Company [www.sstradelink.co.in](http://www.sstradelink.co.in)

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) for the purpose of providing e- voting facility to all its members. The cut-off date for the same is 17<sup>th</sup> July, 2018. E-voting facilities will be available at the link: [www.evotingindia.com](http://www.evotingindia.com). Shareholders who have not received the notice may apply to Company's Registrar Transfer Agent (RTA): M/S. Adroit Corporate Services Private, 19/20, Jaferbhoy Industrial Estate, 1st Floor, Makwana Rd, Marolnaka, Andheri (E), Mumbai-59, Contact No.- 022-28596060.

Mr. A. Sekar, Practising Company Secretary has been appointed as the Scrutinizer for conducting the E-voting process in accordance with the law and in a fair and transparent manner (the 'Scrutinizer'). The scrutinizer's address is "B - 305, Sai Jyote, Lallubhai Park West, Vile Parle (West), E-mail: [a.sekar.cs@gmail.com](mailto:a.sekar.cs@gmail.com).

Voting, through electronic means shall commence from 21<sup>st</sup> July, 2018 (10.00 a.m. IST) and shall end on 23<sup>rd</sup> July, 2018 (5.00 p.m. IST). Voting by electronic means shall not be allowed after the last date i.e. 23<sup>rd</sup> July, 2018. After the last date, the portal where e-votes can be cast will be blocked. Members attending the meeting personally or through proxy may cast their vote through poll, if they have not voted through e-voting platform.

If you have any queries, please refer to "User manual for shareholders to cast their votes" available at the 'Help' section of [www.evotingindia.com](http://www.evotingindia.com) or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

Place: Mumbai  
Date : 30.06.2018

By Order of the Board  
For **Shree SurgovindTradelink Limited**  
Navin Mehta  
Director